

**Annual General Meeting
West Rutherford Homeowners Association**

Date: Thursday, June 19, 2014
Time: 7 p.m.
Location: Ellerslie Rugby Club (11004 Ellerslie Road SW), Edmonton, Alberta

Present: As per attached list.

Guests: Joel Helm from Helm Property Management & Realty Ltd. and Barb Surry CMA

Call To Order

President, Quinn Gillard called the meeting to order at 7:05 pm and chaired the meeting.

Calling of the Roll

Darryl Short moved to waive calling of the Roll. Seconded by Mohammad Hassan. Carried.

Approval of Minutes

Herman Neufeld moved to approve the Annual General Meeting of June 20th, 2013. Seconded by Elizabeth Acheson. Carried.

Presidents Report

Quinn Gillard provided background information on:

- What is West Rutherford Home Owner Association (WRHOA)?
- Who is on the board of the WRHOA?
- What does WRHOA do?

Quinn also provided an overview of the past years' accomplishments which include the website that is up and running. It will provide information about the community to West Rutherford homeowners. Another highlight was that bank accounts, including investments were all moved under the WRHOA name. Fence painting has been completed and going forward the board will oversee the program to paint fences systematically to ensure good maintenance. Brickwork at entrances to the community has also been addressed and additional work may be necessary moving forward. The Board has ensured that they are keeping costs in line and try to welcome concerns from homeowners on maintaining the community the way they want (refer to 'New Business').

Financial Report

Barb Surry, CMA reviewed the audited 2013 financial statements. Barb Surry indicated that the accounts receivables were high, but Joel Helm explained that the fees are due close to the year end causing the receivables to be higher than they should be. The Board reminded attendees that two signatures by board members who have signing authority, are required for the account. The Board will investigate changing the billing period to the beginning of the year instead of the end of the year. Darryl Short moved to accept the audited financial report as presented. Seconded by Quinn Gillard. Carried.

New Business

Homeowners voiced questions and concerns about issues that are not the responsibility of the WRHOA:

- Issues of street parking – call 311
- Traffic issues when functions are held at the church on Ellerslie Road – call 311
- Rutherford community hall/ Playground – check the Heritage Point community league website
- City of Edmonton Bylaws – WRHOA website will be updated with a link to these bylaws

The board will add these and other informational items to the website on a regular basis.

Other questions/concerns:

- Fence issues (size, color, postcaps, etc) – Action: Board will follow-up with homeowners by letter.
- WRHOA Bylaws – are on the website
- City trees on walkway – city has indicated that the trees are not their responsibility - Action: Board will follow-up with the City.
- Concrete pillars between fence sections are deteriorating – Action: Board to follow-up
- Extra locations for doggy bag dispensers - Action: Board to follow-up
- Garbage bins along walkways – add or move bins away from the sitting benches – Action: Board to follow-up
- Fountain not working – Currently being repaired; Board will monitor
- Lights on pathway not working – who is responsible: City or WRHOA? - Action: Board to follow-up

Election of the Board

The following Board members have one year remaining:

Mohammad Hassan, Cheryl Soenen-Peters, Hali Yanitski and Darlene Skiba

The following people were nominated for a two year term:

Quinn Gillard, Anny Giguere, Sai To Wang, Roland Baranowski and Trish Fedeyko-Millard.

Ken Zinyk moved that nominations cease. Seconded by Darryl Short. Carried.

Adjournment

Quinn Gillard moved to adjourn the meeting at 9:15 pm.