

**Annual General Meeting  
West Rutherford Homeowners Association**

**Held:** The meeting was held on Wednesday, June 13<sup>th</sup>, 2012 at 7:00 pm at Ellerslie Road Baptist Church, Edmonton, Alberta.

**Present:** As per attached list.

**Guest:** Laura Blaikie and Joel Helm of Helm Property Management & Realty Ltd.  
Barb Surry CMA

**Call To Order**

Laura Blaikie called the meeting to order at 7:08 pm and chaired the meeting.

**Calling of the Roll** - Waived

**Approval of Minutes**

Laura Blaikie read the minutes from the Annual General Meeting of June 15<sup>th</sup>, 2011. Haily Yanitski moved to accept the minutes with correction of spelling mistakes. Seconded by Anny Giguere. Carried.

**Financial Report & Budget**

Laura Blaikie introduced Barb Surry CMA to present the audited financial report for the year ending November 30, 2011. Barb Surry reviewed the statement of financial position indicating that \$100,283.00 was in the account and \$74,603.00 was in Accounts Receivable. Barb Surry indicated that the West Rutherford HOA maintains the fence surrounding the community along with the entries and fountains. Monies are being set aside in a reserve fund for the eventual replacement of the fence.

**Presidents Report**

-Ben Arledge indicated that the Board is finalizing a reserve fund study to determine the amount of funds required to replace the fence over time. In addition, the Board has met with Councilor Anderson to determine what the City will be responsible for in terms of the boulevards and walkways. The developer is finishing the placement of posts for doggie bags, which the Board ensures are maintained. Homeowners are encouraged to contact the City of Edmonton with respect to deficiencies in these areas.

**New Business**

- Suggestions to move the garbage bins to the walkway entrances away from the benches.
- Fees for next year.
- Questions about Societies Act and Bylaws for the corporation and sending out financial statements and financial statements to the homeowners. Laura Blaikie indicated she would look into the matter.
- Color of Fence – Rutherford Green at Cloverdale Paint.
- Website improvements

**Election of the Board**

The following Board members have one year remaining:  
Dominic Boire, Ben Arledge and Gary Rudyek

The following people were nominated for a two year term:  
Geraldine Pauluk, Pam Williams, Mark Johnson, Sai To Wang, Anny Giguere and Quinn Gillard.

Ed Keff moved that nominations cease. Seconded by Jim Dawson. Carried.

**Adjournment**

Laura Blaikie moved to adjourn the meeting at 8:25 pm.

DRAFT